

**Jennifer Cory**  
**Stanford University**  
**Nominee Statement – Region VI Board of Directors Representative**

Dear Valued Members of Region VI,

As a long-standing and active member of NCURA, as well as a past Regional Chair, I understand the critical importance of regional representation at the national level. I am eager to continue serving our regional community by representing our interests as a national board member.

Our region benefits immensely from open communication with the national organization, and maintaining a robust dialogue is essential for fostering engagement within our community. I believe I can facilitate this dialogue in a meaningful and impactful way, ensuring our voices are heard and our needs addressed.

I am deeply committed to the members of Region VI and aspire to foster stronger relationships through collaboration. The core values of our research administration community—diversity, integrity, commitment to excellence, collegiality, and the open exchange of views and ideas—are principles I live by and champion. These values are the foundation upon which our community grows and thrives.

To truly foster diversity, it is essential that every person feels their voice is heard. In group discussions, I am dedicated to ensuring that all members have the opportunity to contribute by redirecting conversations if necessary and openly inviting input from everyone. Supporting each other, mentoring those less experienced, and listening to diverse perspectives are key to our collective success.

Trust is the cornerstone of strong relationships, and it is built through personal connections and meaningful conversations. I prioritize active listening and strive to understand the deeper meaning behind my colleagues' words. While I have built many valuable relationships within our NCURA community, I recognize the opportunity to reach an even broader and more diverse audience.

I am dedicated to serving and advocating for Region VI, and I am confident that together, we can achieve greater inclusivity, engagement, and excellence in our community.

Thank you for your support.

# Jennifer J. Cory, MA<sup>2</sup>, CRA

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## Education/Credentials

- MA Leadership, Saint Mary's College of California
- MA Policy Studies, University College of Northampton, England
- BA Liberal Studies, cum laude (Minors: History, Government), Saint Mary's College of California
- Certified Research Administrator (Certificate Number 2016103411)

## Professional Experience

### **Director of Strategy & Operations, Center for Definitive and Curative Medicine (CDCM), Stanford University      May 2018 – present**

- Responsible for strategy, program management and coordination, and operational leadership in support of the mission of the CDCM: to translate investigator-initiated research from initial discovery through completion of phase I/II proof-of-concept clinical studies in cell and gene therapy. Scope includes pre-clinical, GMP process development/manufacturing, clinical trials.
- Manage, plan, and execute clinical and pre-clinical development programs and studies, including creating and managing study timelines, budgets, and study management plans.
- Negotiation of contract scope and terms for industry partnerships.
- Relationship manager for internal partners, including technology licensing, contracting, and legal; philanthropic donors; and external academic and non-academic partners.

#### Achievements:

- Built a team to support the operational and programmatic infrastructure of the CDCM from wet lab bench to clinical implementation. Currently manage a team of 19 staff.
- Developed Governance plan; Industry interactions process; financial sustainability White Paper; Utilization and Operational plan for the Laboratory for Cell and Gene Medicine (Stanford cGMP facility).
- Established a formal intake process for clinical projects proposed to the CDCM, facilitating a review that assesses programmatic alignment, feasibility, and resource needs.
- Facilitated the growth of five translational programs and the launch of >10 phase I/II clinical trials. Team submitted 6 Investigator-Initiated INDs in 5 years, all approved within 30 days.

### **Immediate Past Chair, Region VI, National Council of University Research Administrators      2024**

### **Co-Chair, Lead Me Mentoring Program, Region VI/VII, National Council of University Research Administrators      2024-present**

### **Chair, Region VI, National Council of University Research Administrators      2023**

### **Chair-Elect, Region VI, National Council of University Research Administrators      2022**

### **Traveling Faculty, National Council of University Research Administrators**

- Contract Negotiation and Administration (2018-2023)
- Departmental Research Administration (2015-2020)

### **Director of Research Administration, Department of Pediatrics, Stanford University      Mar 2010 – May 2018**

- Oversaw research administration for department, including financial management practices, policies, and procedures, pre-award activities, program development, facilities and space management, and operations. Sponsored research expenditures ~\$50M per year; growth of +110% in five years. Managed a team of 15 research administrators, 3 facilities & operations staff, and 3 Division Managers.
- Space and facilities oversight, management and strategic planning for Department.
- Resident expert and mentor in research administration, providing training, advice, direction and policy interpretation to faculty and staff in the areas of financial and regulatory compliance and operations. Chief administrative member of Department of Pediatrics Research Advisory Committee and Annual Research Retreat Planning Committee.
- Liaison to internal and external partners, including Office of Sponsored Research, Dean of Research Office, Lucile Packard Foundation for Children's Health.
- Participated in policy development and process improvement effort for both the department and the School. Projects included: new junior faculty financial support policy, shared resource policy, statistical unit development, clinical trials billing process, project management training, sponsored projects advisory group, research administration curriculum development.
- Member of Executive Committee planning new Biomedical Innovations research building, School of Medicine (2016-2019).
- Member of Export Controls Working Group, Stanford (2017-2018)

### **Business Manager, Department of Medicine, Stanford University      Mar 2008 – Mar 2010**

- Managed finance and operations for Division of Blood and Marrow Transplantation (BMT).
- Directed effective financial administration of the division, responding proactively to programmatic needs and changes, overseeing post award grant and contract management, problem solving and providing direction for faculty researchers.
- Assisted Division Chief (BMT) in overall management of professional clinical practice, monitoring and reviewing funds flow statements and clinical activity reports.

- Advised faculty and staff in areas of financial management, research policy and grants administration, clinical trial management, and human resources, ensuring compliance with applicable laws and policy.
- Provided reports and financial analysis relating to sponsored programs, gift income and clinical revenue to faculty.
- Supervised financial analyst and administrative team; managed recruitment and hiring process; provided training in grants process and management, institutional review board processes, and financial management.
- Liaised with Stanford Hospital for oversight of clinical program, working with senior staff to ensure division supports the staffing needs and management of operations for continuity of patient care.

**Research Process Manager, Stanford University**

**Nov 2003 – Feb 2008**

- Institutional signing official for grant and contract proposals in the School of Medicine.
- Partnered with faculty in managing research portfolios. Included proposal preparation and submission, budget development, award negotiation/acceptance, compliance and fiscal oversight, and process management. Required expert knowledge of university, federal (OMB A-21, A-110, A-133), and sponsor policy and ability to communicate such knowledge to faculty and staff at all levels.
- Built and maintained relationships with funding agency representatives and institutional officials at other universities and non-profit organizations.
- Managed the dissemination of information, ensuring that faculty and staff had access to current grant information as well as new policy from sponsors and the university.
- Worked with colleagues to integrate our team, improve processes and increase efficiency.
- Partnered with internal departments, including the Office of Medical Development, Office of Sponsored Research, Office of Technology Licensing, Lucile Packard Foundation for Children’s Health, and other university offices.
- Remained current on policies, practices, and sponsor trends through training, affiliations with professional research associations, and attendance at conferences.

**Senior Research Grants Advisor, University of Oxford**

**2000 - 2003**

- Management of Medical Research Services grants team.
- Advised University Departments on the preparation of grant proposals; scrutinized grant applications, and acted as first-line approval prior to University authorization; monitored compliance with University and Sponsor conditions, and liaised with National Health Service and University Offices when necessary.
- Trained new members of staff as well as Departmental Administrators.
- Processed awards, negotiated terms of contracts between Departments and other institutions for collaborative research projects, and managed resulting accounts.

**Housing Officer, Cherwell District Council, Oxfordshire, UK**

**1997-2000**

**White House Council on Environmental Quality (Intern), Washington DC**

**1997**

**Other Professional Activities**

- Affiliate, Stanford Center for Improvement (2021- present)
- 2021 Mentor, School of Medicine staff mentoring program (also 2017, 2018, 2019)
- 2017-present Member of Quality and Compliance Improvement Program, Stanford School of Medicine
- 2015-2020 Traveling Faculty, Departmental Research Administration, NCURA
- 2019 Clinical Research Professionals Conference, Oregon Health Sciences University: Plenary Speaker
- 2018 Mentor, Department of Pediatrics staff mentoring program
- 2017-2019 Member, Society of Research Administrators International Speaker’s Bureau
- Stanford University Cardinal Curriculum, Quarterly course (past instructor): Overview of Research Administration
- Stanford University Cardinal Curriculum, Quarterly course (past instructor): NIH: A Guided Tour

**Member, National Council of University Research Administrators (NCURA)**

**2003-present**

**Member, Society of Research Administrators International (SRAI)**

**2003-present**

**Awards & Other Activities**

- Collaboration Award recipient, Department of Pediatrics, Stanford (2019)
- Stanford Manager Academy (2014)
- Girl Scout Gold Award Committee Member & Gold Award Project Coordinator (2011-2014)
- National Examination Board for Supervision & Management, Management Certificate, Oxford College (2002)
- Customer Care, Oxford University Institute for the Advancement of Learning (2000 & 2002)