

**Patrick Lennon**  
**University of Washington**  
**Nominee Statement – Chair-Elect/Chair**

Thank you for considering my candidacy to serve as Chair-Elect for NCURA Region VI. I have been an active volunteer in the region since 2017 and especially since participating in the LeadMe mentorship program in 2019. Since then I've had the pleasure of serving as a mentor in the LeadMe program as well as on the Regional Advisory Committee, Membership and Volunteer Committee, and currently on the Diversity, Equity, and Inclusion Committee. I have gotten so much out of my involvement in NCURA so it is always a privilege to be able to give back by volunteering in service of our regional members. I am humbled by the opportunity to move into an officer position as the next step in supporting our region.

Diversity, Equity, and Inclusion – and I would add Access to that list – are a primary mission for me in both my professional and personal lives. I had the tremendous honor of serving as the inaugural chair of the Region VI DEI Committee which we launched in 2021 (as one of the first regions to do so!). I believe that our commitment to equity and access should infuse everything we do in NCURA, and I am proud of the work the DEI Committee has done so far and excited for the work that is still to come. I try to create an atmosphere where colleagues can bring their whole selves to work or volunteer activities, and deeply appreciate when others have done the same for me. I hope that Region VI can set an example for other regions in terms of the importance and benefits of centering inclusion.

Professionally I have been the Administrator for Research in the University of Washington Department of Pediatrics since 2021. Prior to that role I was in the UW Department of Environmental and Occupational Health Sciences for almost ten years. In my current role I lead the team responsible for post-award management of department grants, work closely with our Vice Chair for Research on strategic initiatives supporting department researchers, and work with our partners at Seattle Children's Research Institute to improve workflows between our institutions. I love being a departmental research administrator because of the never-ending variety of questions that come my way, and the impact I am able to have supporting early-career researchers in particular.

Thank you for your consideration.

# Patrick Lennon, MPA, CRA

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## **Professional Experience**

*University of Washington Department of Pediatrics*

### **Administrator for Research, November 2021 – Present**

- Lead newly-created central team responsible for post-award research administration
- Partner with Vice Chair for Research to develop and implement research strategy
- Manage relationships with key partners including Seattle Children's Research Institute
- Develop new templates to bring faculty research, clinical, and cost share FTE into compliance
- Oversee complex inter-institutional fiscal operations including ~\$15M/yr payroll contracts
- Develop and update policies to support 600+ faculty with highly variable research portfolios

*University of Washington Department of Environmental & Occupational Health Sciences*

### **Assistant Administrator, June 2017 – November 2021**

- Accountable for research administration and fiscal compliance for department with \$34M in grant awards and \$11M operating budget annually
- Major task areas include:
  - Managing a team of four responsible for full-cycle grant and budget management
  - Approving all grant and contract applications
  - Setting and communicating fiscal policies/procedures and auditing for compliance
  - Training and mentoring 20+ fiscal and grants staff

### **Budget/Fiscal Analyst Lead, January 2013 – May 2017**

- Hired as Budget/Fiscal Analyst, promoted to Budget/Fiscal Analyst Lead in October 2016
- Served as Interim Department Grants Manager October 2016-May 2017
- Provided pre- and post-award grant/fiscal management for 10 faculty members
- Managed 20+ grant applications annually and grants totaling \$3M+ annual direct costs
- Led application process for high-priority P50 and U2R grants

## **Education and Certifications**

- Certified Research Administrator (2019-2027)
- MPA, Evans School of Public Policy & Governance, University of Washington, Seattle
- BA, Jackson School of International Studies, University of Washington, Seattle

## **Presentations and Teaching Experience**

- University of Washington - Collaborative for Research Education
  - Co-instructor for "Blueprint of a Proposal", quarterly since Spring 2019
- National Council of University Research Administrators
  - Annual Meeting 2022 concurrent session
    - "Maximizing the Value of Remote Work: Best practices for departments, divisions, and beyond"
  - Regional Meeting 2020 concurrent session
    - "The Ball's in Your Court: Owning Your Role As Research Administrator"
  - Annual Meeting 2020 concurrent session
    - "Proposal Development: Helping Faculty with Content and Process Details"

- Regional Meeting 2019 workshop
  - “Compliance and Research: Why are we always getting into trouble?”
- Regional Meeting 2018 concurrent sessions
  - “Compliance Essentials for Department Research Administrators”
  - “Proposal Basics: A Roadmap to Success”

### **Professional Organizations**

- National Council of University Research Administrators (NCURA), Region VI
  - Diversity, Equity, and Inclusion Committee: Chair '22, member '23-'24
  - LeadMe program: Mentee '19, mentor-in-training '20, mentor '23-'24
  - Regional Advisory Committee: Elected at-large member, '21-'22
  - Membership & Volunteer Committee: Member, '20-'21
- NCURA Departmental Research Administration Collaborate Community
  - Working Group member, '20-'21