

**Region VI Business Meeting
Spring Meeting, Denver, Colorado
April 5, 2011
Business Meeting Agenda**

- 1) **Call to Order: 12:10**
 - a) **Houskeeping**
 - i) Jeri Muniz, Chair of Region VI, called the meet the meeting to order and reminded the membership about the Raffle AMS, Thank You Cards, the Shuttle Service tomorrow for \$19 and a session that had not been included in the program: Operationalizing Compliance in Clinical Trials
- 2) **Chair's Report - Jeri Muniz**
 - a) **Introduction of Officers**
 - i) Secretary, *Joseph McNicholas, Loyola Marymount University*
 - ii) Treasurer, *Mich Pane, Stanford University*
 - b) **Introduction of Officers-Elect**
 - i) Chair Elect, *Rosemary Madnick, Los Angeles Biomedical Research Association*
 - ii) Secretary Elect, *Gale Yamada, University of Hawaii at Manoa*
 - iii) Treasurer Elect, *Wanda Bowen, University of Alaska at Fairbanks*
 - c) **Introduction of Officials elected to National Positions**
 - i) Elected Regional Representative to the National Board of Directors, *Csilla Csaplar, Stanford University*
 - ii) Elected At Large Member to the National Board of Directors, *Sam Westcott, UC Irvine*
 - d) **Introduction of Program Committee: 2011 Regional Meeting, Denver Colorado**
 - i) **Track Leaders**

Jeri acknowledged the Track leaders who identified not only the best presenters and topics for sessions, but a fabulous "tech team" that managed all of the IT needs of the meeting:
Csilla Csaplar, Kimberlee Eudy, Sara Judd, Rosemary Madnick, Joseph McNicholas, Sherylle Mills-Englander, Mich Pane, Georgette Sakumoto, Steve Shapiro, Gale Yamada
 - ii) **Presenters**

Jeri called all presenters and panelists to stand and be recognized.
 - iii) **Volunteers**

Jeri called all volunteers to stand an be recognized.
- 3) **Secretary's Report – Joseph McNicholas**
 - a) Call to accept Region VI Business Meeting Minutes of November 1, 2010.
Georgette Sakumoto Move to Accept, Libby Second. Unanimous Approval
- 4) **Treasurer's Report – Michiko Pane**
 - a) Call to accept Region VI Budget for 2011
Mich Pane made a motion to accept the budget. Rosemary Madnick, Sandy Holeman seconded. Unanimous approval.
- 5) **Committee Reports**
 - a) **Regional Awards and Recognition Committee**
 - i) Introduction of Awards committee
 - (1) Chair: *Kevin Stewart, UC Santa Barbara (in absentia delivered the following report)*
 - (2) Members: *Ann Pollack, UC Los Angeles; Csilla Csaplar, Stanford University; Maren Boyack, University of Alaska at Fairbanks; Kimberlee Eudy, University of San Diego*
 - ii) Introduction of Travel Award winners
 - (1) FRA: *Linda Christian, California State University, Fresno*
 - (2) Region VI/VII Spring Meeting
 - (a) *Donna Obeid, University of Southern California*
 - (b) *Nina Crow, University of California, Irvine*
 - (c) *Cathi Blackwood, Stanford University*
 - (d) *Jennifer Teixeira, University of California, Merced (hadn't been contacted)*
 - iii) Committee Update

- (a) The Travel Awards Committee is discussing its current award structure and potential changes to meet the needs of the membership for travel to the 2012 Regional Meeting being held in Hawaii.

b) Membership and Volunteer Committee

- i) Introduction of Volunteer Committee
 - (1) Chair: *Wanda Bowen, University of Alaska, Fairbanks and Wanda will introduce the members of the Committee as well as provide a Committee Update.*
 - (2) Members: *Marie Kirkman, Bastyr University; Derick Jones, Cedars-Sinai Medical Center; Samantha Goodwin, University of Alaska Fairbanks*
 - (3) Committee Update
 - (4) *Ambassador Program designed to hook up new members with existing members. Call for volunteers for regional 2012. Newsletter is being formulated with aid of a short questionnaire to the regions.*

c) Nomination and Leadership Development Committee

- i) Introduction of LD Committee: *Ted Mordhorst, University of Washington; Heather Kubinec, University of Southern California; Randi Wasik, University of Washington*

d) Education and Professional Development Committee

- i) Introduction of EPD Committee
 - (1) Chair: *Linda Patton, California State University, Fullerton*
 - (2) *Research and Information Podcast Program Announced and signup encouraged*
 - (3) Members: *Traci Merrill; Debbie Caulfield; Laura Kubec; Cecelia Mannochehri; Joyce Nims; Helen Powell; Christopher Hale; Rosemary Madnick*
- ii) Update on LeadMe Program
 - (1) Mentee testimonial: *Heather Kubinec, USC; Joyce Freedman*
 - (2) Mentee testimonial: *Stacey Miller, Cedar Sanai;*
 - (3) Mentee testimonial: *Derick Jones, Cedar Sanai;*
- iii) Raffle for 2 Ipods
 - (1) Winner: *Sandy Holeman*
 - (2) Winner: *Ludmilla Budilo*
 - (3) Winner: *Steve Shapiro*
 - (4) Winner: *Karina Biligram?*
- iv) Request for input on the RIPP

6) National Reports – Georgette Sakumoto

- a) Board of Directors met in Monterey
 - i) Review Strategic plan
 - ii) Subscriptions to NCURA magazine available independent of membership.
 - iii) Online tutorial in Intellectual property
 - iv) Student membership level free for one year
 - v) New Region approved: International Region
 - vi) Formalizing EARMA International Fellowship program approved up to 5 \$2,000 travel awards. Looking for host universities as well.
 - vii) Conflict of Interest policy for Travelling workshop members
 - viii) Social Media Policy has been created
 - ix) Website for Sponsorship policy
 - x) Jennifer Shamrock: New Editor for Magazine and RMR
 - xi) Accepting nominations for National Board due May 20th
 - xii) Accepting Nominations for Research awards

7) Regional Meetings

- a) The Region VI and VII regional leadership have been hard at work finalizing the contract for the Regional Meeting 2012 in Hawaii.
 - i) The meeting will be held from April 15, 2012-April 18, 2012
 - ii) Location: *Hilton Waikoloa Village on the main island of Hawaii*
 - iii) The Chairs and Chair-Elects from both Region VI and VII have started meeting to initiate the development of the Program, as well as the activities for the 2012 meeting.
 - iv) Stay tuned for more details on the Meeting.

b) The site selection for Regional Meeting 2013 is also underway. Region VII is currently identifying a location within their Region to host the meeting

8) **Old Business**

9) **New Business**

a) Survey to Regional Membership will be created in the coming months to assist in providing good professional development opportunities for our members

i) Local workshops

ii) Campus meetings

10) **Adjournment.**

a) Call for Adjournment: Rosemary Madnick, Seconded Mich Pane

Time: 11:55

Joseph McNicholas
Region VI Secretary