

**NCURA Region VI Business Meeting
Annual Meeting 58, Washington, DC
August 8, 2016 at 3 pm EDT**

- I. Welcome and Call to Order: Derick Jones 3pmEDT
 - a. Hawaii meeting is well underway. Saturday workshop is proving to be a great turnout. Senior leadership and ICON collaboration.
 - b. 315 registered. Early bird registration ends Monday.
 - c. Ad hoc committee has been put together for educational opportunities
 - d. It has been a good year budget-wise with cost savings
- II. Parliamentarian: Delegate
- III. Chair's Report: Derick Jones –
 - a. State of the Region
 - b. Hawaii Meeting Update
 - c. 2017 elections
 - Only 17% of our region's members voted. Encourage voting.
 - d. Introduction of current Officers and Committee members
- IV. Secretary's Report: Allison Ramos
 - a. Approval of SLC Business meeting minutes was requested. Nancy Lewis moved, Stella Sung seconded. Motion approved.
- V. Treasurer Report: Allison Ramos for Derek Brown
 - a. Mid-yr balance of \$44,310.92 in accounts.
 - b. Transitioning bank accounts with Wells Fargo and now went from two accounts to one.
 - c. By-law vote coming soon to change treasurer term to a 2yr position.
- VI. Regional Standing Committee Reports
 - a. Awards and Recognitions (Stella Sung):
 - 1. One distinguished service award at RM - Mich Pane winner
 - 2. Emeritus Award - Chris Hansen, joint award with all three regions.
 - 3. Travel Award winner - Rocquael Gaines
 - 4. Call for applications for Travel Award applications for RM coming soon.
 - b. Education and Professional Development (Heather Kubinec):
 - 1. LeadMe program - 10 mentee/mentor pairs. 5 mentors in training; Just finish professional development series within the program
 - 2. Contact Heather if you are interested; Applications will be released soon for mentees and mentors.
 - c. Membership and Volunteer Committee (Angie Karchmer):
 - 1. Thank you to all the committee and all the volunteers who helped at the regional connection desk
 - 2. Ramping up volunteer
 - 3. State themed goodie bags to raffle off at the RM.
 - 4. T-shirt ideas as a fundraising opportunity
 - 5. Contact Angie if you have ideas for retaining members
 - 6. Sign up to volunteer at the RM for Reg desk and/or social media
 - d. Nomination and Leadership Development (Nancy Lewis):. Thanked the committee for your hard work. 2017 officer election results announced:
 - 1. Chair-elect: Kevin Stewart, UCSB
 - 2. Treasurer-elect: Randi Wasik, Univ of WA

3. Secretary-elect: Samuel Rodriguez-Flecha
4. Regional Advisory Committee: Erika Blossom, UCI
5. NCURA Member at large: Julie Guggiano, Central Washington
6. Rosemary, Georgette, Dan, Kim, committee - Thank you!

VII. Ad hoc committee:

- a. Strategic Review (Nancy Lewis)
 - Formed by Melissa Mullen, past Chair, to make sure we are meeting the needs of our region
 - Mich Pane, Sean Williams, Heather Kubinec, Kevin Stewart, Rosie Madnick are the members.
 - Comparison review with other regions of how to move our region forward. Goal is to have more substantive deliverables by the HI meeting. Some ideas are to have other committee chairs report to other officers and not just the Chair; Reviewing the bylaws
- b. Educational committee (Sinnamon Tierney):
 - Idea is to offer one-day rotating workshop
 - First spot is UCI at end of Jan/early Feb; Topic to be announced soon

VIII. National Report

- a. Board of Directors: Sam Westcott
- b. NLDC - Bruce Morgan
 - running organization-wide elections, select award recipients, executive leadership program to help identify and prepare individuals for leadership roles at a national level.
 - Proposed by-law change that will be discussed Wed at 7:30am. For the last 2 election cycles, it has been difficult to find people at Pres, VP, Secretary, and Treasurer Roles. The bylaws state that there must be at least 2 people put forward on the ballot. We need more flexibility to move forward if there is one qualified person to put on the ballot
 - Membership has grown to 7500 members,
 - Officer selection process will be changing - this will happen whether or not the bylaw change happens. Extend the nomination process. E-blast will come out
 - 2018 election cycle will begin in the fall of 2016 - nomination period, NLDC will vet the candidates, and board of directors will rank the candidates. Depending on the by-law change, the nominations will be ranked. Possible change for how the ballot is worded. All of this will happen between Fall16-May17. Ballot will close Jul17
 - Brief video of the candidates for people to see the nominees? We don't want the nominees to be burdened,
 - Education Scholarship fund. Once it hits \$100k, scholarships for an MRA will be available. More than \$65k has been raised so far.
 - Upcoming deadlines - opportunities coming in the fall
 - Australasian - fellowship tab on NCURA homepage.
- c. Professional Development Committee (Sinnamon Tierney):
 - New educational program committee led by Georgette Sakumoto, looking at all prior NCURA programming. In the process of soliciting feedback.
 - Lifecycle webinars available for purchase. UCI has purchased all of them and offering 1 per month to the research admins on their campus

- Fundraising items - research admin note cards and children book - go towards educational/scholarship fund
 - PDC membership - application call will go out mid-august with a month to complete the application. Lisa Mosley and Csilia Csaplar will offer info on this
- IX. Chair- Elect Report (Sinnamon Tierney)
- 2017 Regional meeting in Portland 11/5-11/8. Post-its available to promote the meeting
 - Co-Chairing with RVII. HI meeting will have more information about volunteer and program committee opportunities
- X. Old Business: none
- XI. New Business: Vote on by-law change to update the treasurer term to a 2yr term; coming soon in an e-blast to membership
- XII. Announcements: none
- XIII. Motion to Adjourn: Csila Csaplar moved; Heather Kubinec seconded; adjourned!